



**THE CAR HOTEL**

TAILORED VEHICLE STORAGE

# The Car Hotel Booking Form

Please complete in BLOCK CAPITALS and delete/tick where appropriate.

## Owner Details:

Full Name .....

Address .....

..... Postcode .....

Mobile ..... Landline Tel .....

Email Address .....

Preferred means of contact .....

## Vehicle Details:

Make/Model ..... Registration No .....

Year of Manufacture ..... Estimated Value £ ..... Colour.....

Road Tax expiry date ..... MOT\* expiry date .....

Please attach original MOT\* cert and/or Registration Document (V5).       N/A SORN\*

## Insurance details:

Please give name and address of insurers. Company..... Address.....

.....

..... Postcode .....

Tel ..... Policy No .....

Are you the owner of the Vehicle? Yes / No

If no, please provide the name, address and phone number of owner and relationship: .....

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## Storage Details:

During Check In, all vehicles will be valeted before being put into storage unless instructed.

**The Car Hotel requires one-month notice after the initial pre-paid 3-month period, should you wish to cancel your vehicle from being in storage, however you can remove the vehicle at any point subject to giving the required amount of notice as set out in The Car Hotel terms & conditions.**

Storage start date ..... Estimated Storage end date .....

Will vehicle be required for use during storage period? Yes / No / Occasionally

Any special vehicle requirements / necessary precautions? .....

Vehicle for Storage: Car:  Motorcycle:

Storage level required: Room 1  Room 2  Room 3  Room 4

Monthly storage cost .....

Other special arrangements .....

Monthly cost of special arrangements .....

Total monthly cost of services to be provided inc. VAT.....

**Collection / Drop Off Instructions:**

- *Our hours of business are Monday to Friday 9.00am - 6.00pm, Saturday 9.30am – 12.00am all collections/deliveries should be made within office hours.*
- *We will require 48 hours’ notice for collection*
- *Drop off must be within our normal business hours unless agreed in advance, unscheduled drop offs outside of these times will be subject to a £25 admin charge*
- *We require 24 hours’ notice for any changes or cancellations to arranged appointments. Where insufficient notice is given there will be a cancellation fee of £25.00.*
- *Out of office hours exceptions will be made if possible and will cost £25.00 for collection or delivery.*
- *The vehicle must be insured to a minimum level of third party, fire and theft, at all times whilst at The Car Hotel*
- *A Vehicle Condition Report will be completed on all occasions where the vehicle leaves or enters The Car Hotel*

**Payment Details:**

BACS / Standing order

Monthly Invoicing

**Bank Details: The Car Hotel Limited, Svenska Handelsbanken AB, Unit 301, Cirencester Business Park, Love Lane, Cirencester, GL7 1XD Sort Code: 40-51-62 Account Number: 37557063**

Owner Signature.....Date.....

TCH Signature.....Date.....

*By signing the Booking Form, you are agreeing to The Car Hotel terms & conditions, available at <https://www.thecarhotel.co.uk/tch-terms>*

***Please email your completed form to us at [info@thecarhotel.co.uk](mailto:info@thecarhotel.co.uk)***

***We very much look forward to looking after your vehicle at The Car Hotel***